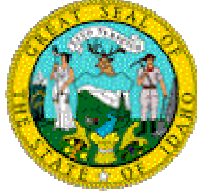


State of Idaho

Send invoices to the
address listed
below or as indicated in
the
comments or
instructions field
Boise, ID 83720-0075



State of
Idaho

Statewide Blanket Purchase Order

THIS NUMBER MUST
APPEAR
ON ALL DOCUMENTS

Statewide Blanket
Purchase Order
SBPO1232

DELIVER State of Idaho Various Agencies

TO: Various State Agencies
located throughout Idaho

Various, ID 83701
frank.pierce@adm.idaho.gov

Date: **Fri Aug 05, 2005**

F.O.B: **Destination**

Terms:

VENDOR:

CORPORATE EXPRESS
330 N ANCESTOR PL, STE 150
BOISE, ID 83704-9771
Attn: Account Representative
Vendor Nbr: 31029
Emailed To: kirk.scoresby@cexp.com
Phone: 208 377-1010
Fax: 208 377-1007
Account Number: P00000026727

Start of Service Date **Mon Aug 08, 2005**

End of Service Date **Tue Aug 07, 2007**

ITB02517

From:

RFQ#: **FORMULTIPLEAWD**

DOC#: **SBPO1226**

PREQ9899

File(s) Attached:



2005_Office_Furniture.doc



Zones_Map.doc



BID_SHEETS_WITH_USAGE_FINAL.xls



ITB02475VendorQuestionsWithAnswers.doc



signaturepageITB_RFP.doc



2005_ZONE_1_CORPORATE_EXPRESS.xls

Buyer: **ELAINE RICKETTS** 208-332-
1606

Item No	Description	Quantity UOM	Unit Price	EXTENSION
000	BLANKET PURCHASE AGREEMENT (line item particulars follow)	1 lot		61547.20
	Total:			61547.20

Blanket Comments:	<p>.....NOTICE OF STATEWIDE CONTRACT (SBPO) AWARD</p> <p>Contract for Hon Office Furniture for the benefit of State of Idaho Agencies, institutions, and departments and eligible political subdivisions or public agencies as defined by Idaho Code, Section 67-2327. The Division of Purchasing or the requisitioning agency will issue individual releases (delivery or purchase orders) against this Contract on an as needed basis for a period of two (2) years commencing August 8, 2005 and ending August 7, 2007, with the option to renew for three (3) additional one (1) year periods.</p> <p>Contract Title:.....Hon Office Furniture Contract Usage Type:.....Mandatory Use Public Agency Clause:Yes Contract Administration:.... Elaine Ricketts ---Phone Number:.....208-322-1606 ---E-Mail:.....elaine.ricketts@adm.idaho.gov</p> <p>Contractor's Primary Contact ---Attn:.....Kirk Scoresby ---Address:.....330 N. Ancestor Pl. Ste. 150 ---City, State, Zip:.....Boise, Idaho 83704-9771 Phone Number:.....208/ 377-1010 Fax Number:.....208/ 377-1007 E-Mail:.....kirk.scoresby@cexp.com</p> <p>CONTRACTOR: Ship to the FOB DESTINATION point and BILL DIRECTLY to the ORDERING AGENCY. DO NOT MAIL INVOICES TO THE DIVISION OF PURCHASING. Notating the Contract Award Number on any invoices/statement will facilitate the efficient processing of payment.</p>			

Item No	Description	Quantity UOM	Unit Price	EXTENSION
001	FURNITURE: OFFICE Zone one Contract for Hon Brand Office Furniture (no substitutes). Cost is estimated only, and is not a guarantee of sales.	2 YEAR	30773.6	61547.20

	(425-20) (nt)			
General Comments:	<p>QUANTITIES: The State of Idaho, Division of Purchasing can only give approximations of quantities and will not be held responsible for figures given in this document.</p> <p>Order Placement Address: ---Company Name:.....Corporate Express ---Name:.....Kirk Scoresby ---Phone208/ 377-1010 ---Fax.....208/ 377/1007 ---e-mail.....kirk.scoresby@cexp.com</p> <p>Payment Address: ---Company Name:..... Corporate Express ---Address:..... 330 N. Ancestor PL, Ste 150 ---City, State, Zip:..... Boise, Id 83704-9771</p> <p>THIS CONTRACT, (including any files attached), CONSTITUTES THE STATE OF IDAHO’S ACCEPTANCE OF YOUR SIGNED BID, QUOTATION, OR OFFER (including any electronic bid submission), WHICH SUBMISSION IS INCORPORATED HEREIN BY REFERENCE AS THOUGH SET FORTH IN FULL.</p> <p>In the event of any inconsistency, unless otherwise provided herein, such inconsistency shall be resolved by giving precedence in the following order:</p> <ol style="list-style-type: none"> 1. This Statewide Blanket Purchase Order document. 2. The state of Idaho’s original solicitation document. 3. The Contractor’s signed bid, quotation, or offer. <p>INVOICES MUST BE SENT TO THE IDAHO ORDERING AGENCY.</p>			
	<p>Instructions:</p>			
	<p>Freight / Handling Included in Price</p>			
	<p>By: LYLE GESSFORD</p>			

OFFICE FURNITURE CORPORATE EXPRESS			
		ZONE 1	
Item	Model	MODEL/DESCRIPTION	
#	#		Unit Price
1	H325L	5 DRAWER,LETTER, PUTTY	\$240.90
1A	H325P	5 DRAWER, LETTER, BLACK	\$240.90
2	H325CL	5 DRAWER, LEGAL, PUTTY	\$284.35
2A	H325CP	5 DRAWER, LEGAL, BLACK	\$284.35
3	H324L	4 DRAWER, LETTER, PUTTY	\$167.75
3A	H324P	4 DRAWER, LETTER, BLACK	\$167.75
4	H324CL	4 DRAWER, LEGAL, PUTTY	\$193.05
4A	H324CP	4 DRAWER, LEGAL, BLACK	\$193.05
5	H322L	2 DRAWER, LETTER, PUTTY	\$119.90
5A	H322P	2 DRAWER, LETTER, BLACK	\$119.90
6	H322CL	2 DRAWER, LEGAL, PUTTY	\$144.10
6A	H322CP	2 DRAWER, LEGAL, BLACK	\$144.10
7	F-24	LOCK, CHROME CORE, KIT FOR ABOVE	\$11.00
8	682LP	2 DRW LATERAL, 36"W X 28 3/8"H , BLACK	\$276.10
8A	682LL	2 DRW LATERAL, 36"W X 28 3/8"H , PUTTY	\$276.01
9	692LP	2 DRW LATERAL, 42"W X 28 3/8"H , BLACK	\$326.15
9A	692LL	2 DRW LATERAL, 42"W X 28 3/8"H , PUTTY	\$326.15
10	684LP	4 DRW LATERAL 36"W X 53 1/4"H, BLACK	\$466.40
10A	684LL	4 DRW LATERAL 36"W X 53 1/4"H, PUTTY	\$466.40

11	694LP	4 DRW LATERAL 42"W X 53 1/4"H, BLACK	\$553.85
11A	694LL	4 DRW LATERAL 42"W X 53 1/4"H, PUTTY	\$553.85
12	695LL	5 DRW LATERAL 42"W X 67"H S/POSTING SHELF BLACK	\$712.80
12A	695LL	5 DRW LATERAL 42"W X 67"H S/POSTING SHELF PUTTY	\$712.80
13	919492	DOUBLE RAIL HANGING FILE RACKS (2-PCK) for front to back filing-42"W files	\$13.20
14	1981M	2-SHELF, 36"W X 13"D X 28"H MEDIUM OAK	\$147.95
15	1981N	2-SHELF, 36"W X 13"D X 28"H MAHOGANY	\$147.95
16	1982M	3-SHELF, 36"W X 13"D X 41"H MEDIUM OAK	\$191.95
17	1982N	3-SHELF, 36"W X 13"D X 41"H MAHOGANY	\$191.95
18	1983M	4-SHELF, 36"W X 13"D X 54"H MEDIUM OAK	\$227.70
19	1983N	4-SHELF, 36"W X 13"D X 54"H MAHOGANY	\$227.70
20	1984M	5-SHELF, 36"W X 13"D X 67 1/2"H MEDIUM OAK	\$263.45
21	1984N	5-SHELF, 36"W X 13"D X 67 1/28"H MAHOGANY	\$263.45
22	1001BLK	POLY SHELL STACK CHAIR BLACK	\$121.00
22A	1001BRN	POLY SHELL STACK CHAIR BROWN	\$121.00
22B	1001BUR	POLY SHELL STACK CHAIR BURGUNDY	\$121.00
23	1003	CHAIR TRUCK	\$150.70

24	5901	Task, Swivel, Pneumatic Seat Adjustment, Standard Caster, Black Frame	\$87.45
25	5903	Multi Task, Swivel, Pneumatic Seat Adjustment, Standard Caster, Black Frame	\$134.20
26	7707	Task, Asynchronous Control, Pneumatic, Standard Caster	\$203.50
27	7708	Task, Asynchronous Control, Pneumatic, Standard Caster, seat slider option	\$238.15
28	5995	Adjustable Height T-Post Arms, for 5901 & 5903	\$44.00
29	HGL103	Adjustable Height Gel-Top Arms, for 7707, 7708	\$63.25
29A	7795	Adjustable Height T-Post Arms, for 7707, 7708	\$46.75
30	5301	Executive High Back, Mid-Range Knee Tilt, Loop Arms, Tilt-Lock, Pneumatic, Swivel, Standard Caster. Exposed Arm & Base is Urethane Over Steel	\$329.45
31	2401	Executive High Back, Wood Arms, Swivel, Tilt, Tilt Tension, Knee Tilt, Tilt-Lock, Pneumatic, Standard Caster.	\$240.90
32	2403	Guest, Wood Arms, Sled Base	\$168.85
33	4003-AB18	GRAY UPHOLSTERY, BLACK FRAME, LEG BASE	\$103.95
33A	4003-AB62	BURGUNDY UPHOLSTERY, BLACK FRAME , LEG BASE	\$103.95
33B	4003-AB90	BLUE UPHOLSTERY, BLACK FRAME , LEG BASE	\$103.95
34	4008-AB18	GRAY UPHOLSTERY, SLED BASE	\$109.45
34A	4008-AB62	BURGUNDY UPHOLSTERY, SLED BASE	\$109.45

34B	4008-AB90	BLUE UPHOLSTERY, SLED BASE	\$109.45
35	4001-AB18	GRAY UPHOLSTERY, BLACK FRAME	\$146.85
35A	4001-AB62	BURGUNDY UPHOLSTERY, BLACK FRAME	\$146.85
35B	4001-AB690	BLUE UPHOLSTERY, BLACK FRAME	\$146.85
36	FTD 3072	30" X 72" FOLDING TABLE.	\$67.10
37	FTD 3096	30" X 96" FOLDING TABLE	\$80.30
38	SC1872	Storage Cabinet, 18D, 36W, 72H, Steel W/Adjustable Shelving, Locking (L,P,Q)	\$282.15
39	SC2472	Storage Cabinet, 24D, 36W, 72H, Steel W/Adjustable Shelving, Locking (L,P,Q)	\$328.35
40	10671	EXECUTIVE DESK, 30"D, 60"W, W/2 Box File Both Sides	\$439.45
41	10675	EXECUTIVE DESK, 30"D, 66"W, Box File Right Side, 3 Box Drawer Left Side.	\$461.45
42	10691	EXECUTIVE DESK, 36"D, 72"W, W/2 Box File Both Sides	\$494.45
43	10683R	Single Pedestal Desk, Right, 30"D, 66"W	\$373.45
44	10616L	Flush Wing Left, For 10683R, 47"W x 24"D x 26 1/2"H	\$288.20
45	10684L	Single Pedestal Desk, Left, 30"D, 66"W	\$373.45
46	10615R	Flush Wing Right, for 10684L, 47"W x 24"D x 26 1/2"H	\$288.20
47	10685R	Single Pedestal Desk, Right, 36"D, 72"W	\$428.45
48	10616L	Flush Wing Left, for 10685R, 47"W x 24"D x 25 1/2"H	\$288.20
49	10686L	Single Pedestal Desk, Left, 36"D, 72"W	\$428.45

50	10615R	Flush Wing Right, for 10686L, 47"W x 24"D x 26 1/2"H	\$288.20
51	10644	Credenza, W/Doors, 24"D, 72"W	\$544.50
52	10643	Credenza, W/Knee Space, 24"D, 72"W	\$439.45
53	10621	Peninsula with End Panel 72"w x 24"d x 29 1/2"H	\$306.35
54	10634	Stack-on Storage for 72"W Desks and Credenzas	\$384.45
55	10680	Freestanding Corner Unit 24" x 42" x 24" x 29 1/2"H	\$354.20
56	1022	Center Drawer for Desk.	\$63.80

10500 SERIES MODULAR FURNITURE DISCOUNT

45%

INVITATION TO BID OFFICE FURNITURE

INTRODUCTION

This Invitation and Bid is for the implementation of a two (2) year contract for the purchase of Hon Office Furniture. The Division of Purchasing reserves the option to renew this contract, or any portion thereof, for up to three (3) additional one (1) year periods, upon mutual agreement in writing.

The quantities shown on the bidding schedule are estimated usagae in each of the six (6) zones. **Quantities are estimates only and can not be guaranteed.**

The quantities on the Zone Bidding Schedules which are listed as "1" may not reflect actual usage for the zone but are entered for purposes of evaluation.

MINIMUM ORDERS

No minimum order size or value shall be imposed upon the State by the contractor.

BIDDING "EQUALS"

The model numbers used in the specifications are Hon Office Furniture and are the only items that will be accepted (No Substitute). All items supplied under this contract shall be new, unused and the latest production model.

DOLLAR VALUE

DELIVERY: All deliveries shall be completed within ten (10) working days from the Contractor's receipt of order, to all locations. Delivery points are considered to be the specific ordering agency, unless the Agency requests otherwise. This contract is mandatory statewide except for those areas that are more than fifty (50) miles from the following cities: Couer d'Alene (1); Lewiston (2); Boise (3); Twin Falls (4); Pocatello (5); and Idaho Falls (6).

RETURNS AND OVERSTOCKED ITEMS:

The only acceptable reason for returns will be: items that are damaged prior to the agency receiving them or items which are not the ordered item. Agencies shall receive a full credit for all items returned within thirty (30) calendar days of receipt if products are unused, and in resalable condition. Bidder will pay all shipping and not charge a restocking fee for all returns due to damage and not the ordered item.

Bidder shall describe in detail its policies on returns and overstocked items, including samples of all related forms required, party responsible for freight charges, party responsible for restocking fees, and percent of credit for original purchase price after 30 calendar days of receipt.

USAGE REPORTS:

The Contractor will be required to submit to the Division of Purchasing quarterly reports that will provide, at a minimum, the following information:

- A. Usage reports by Agency and by Agency receiving location, indicating the product received, quantity and the total cost of the order. These reports shall include purchases made with the State Procurement Credit Card.

INVITATION TO BID OFFICE FURNITURE

- B. When possible, reports should be in the same format as the product bidding schedule(s). Electronic reports in Excel or Text format are encouraged.
- C. Custom reports that may be requested from time to time by the Division of Purchasing. Reports will be due to the Division of Purchasing at the end of the first quarter (90days) of the contract. And each quarterly anniversary thereafter, and shall be due two weeks after the end of the quarter.

All reports will be furnished at no additional cost to the state.

AWARD:

Award will be "ALL OR NONE" for each zone based on the total of the estimated annual usage times the unit price. Price must be entered for all items, if a item is not available enter N/A. Where N/A is used the highest price submitted by the other bidders will be used for the evaluation. Failure to provide prices for an excessive amount of line items or any full category of items may cause rejection of the bid.

PRICE ADJUSTMENT CLAUSE:

Division of Purchasing may review a fully documented request for a price increase only after the contract has been in effect for 180 days. The requested increase shall be based upon a cost increase to the contractor that was clearly unpredictable at the time of the offer and is directly correlated to the price of the product concerned. Division of Purchasing shall determine whether the requested price increase or an alternate option is in the best interest of the State. The State reserves the right to reject any requested price increase and/or terminate the contract. Any subsequent price adjustment request shall not be reviewed or accepted until an additional 180 days have passed. Written notification by the contractor is required 30 days in advance of any price change. All price adjustments will be effective the first day of the month following approval by State Purchasing. Any newly marketed items, technological improvements, or enhancements shall be made available to the State at the rate offered by the contract for the most similar product line. The contractor shall offer the State a price reduction on the contract product(s) concurrent with a published price reduction made to other customers.

PRODUCT DISCONTINUANCE:

The State may award contracts for particular products and/or models of equipment as a result of this solicitation. In the event that a product or model is discontinued by the manufacturer, the State at its sole discretion may allow the Contractor to provide a substitute for the discontinued item. The Contractor shall request permission to substitute a new product or model and provide the following:

1. A formal announcement from the manufacturer that the product or model has been discontinued.
2. Documentation from the manufacturer that names the replacement product or model.
3. Documentation that provides clear and convincing evidence that the replacement meets or exceeds all specifications required by the original solicitation.
4. Documentation that provides clear and convincing evidence that the replacement will be compatible with all the functions or use of the discontinued product or model.
5. Documentation confirming that the price for the replacement is the same as or less than the discontinued product or model.

INVITATION TO BID
OFFICE FURNITURE

INVENTORY:

The State of Idaho has an ongoing requirement for the material indicated in this solicitation. It is an express condition of any award that contractor shall maintain a reasonable stock on hand for delivery to the requesting agency. Failure to maintain such a stock may result in contract cancellation.

Pricing and Delivery:

Prices stated shall be F.O.B. Destination. All pricing shall be firm, and include all freight, insurance, warranty costs, and any other applicable costs.

